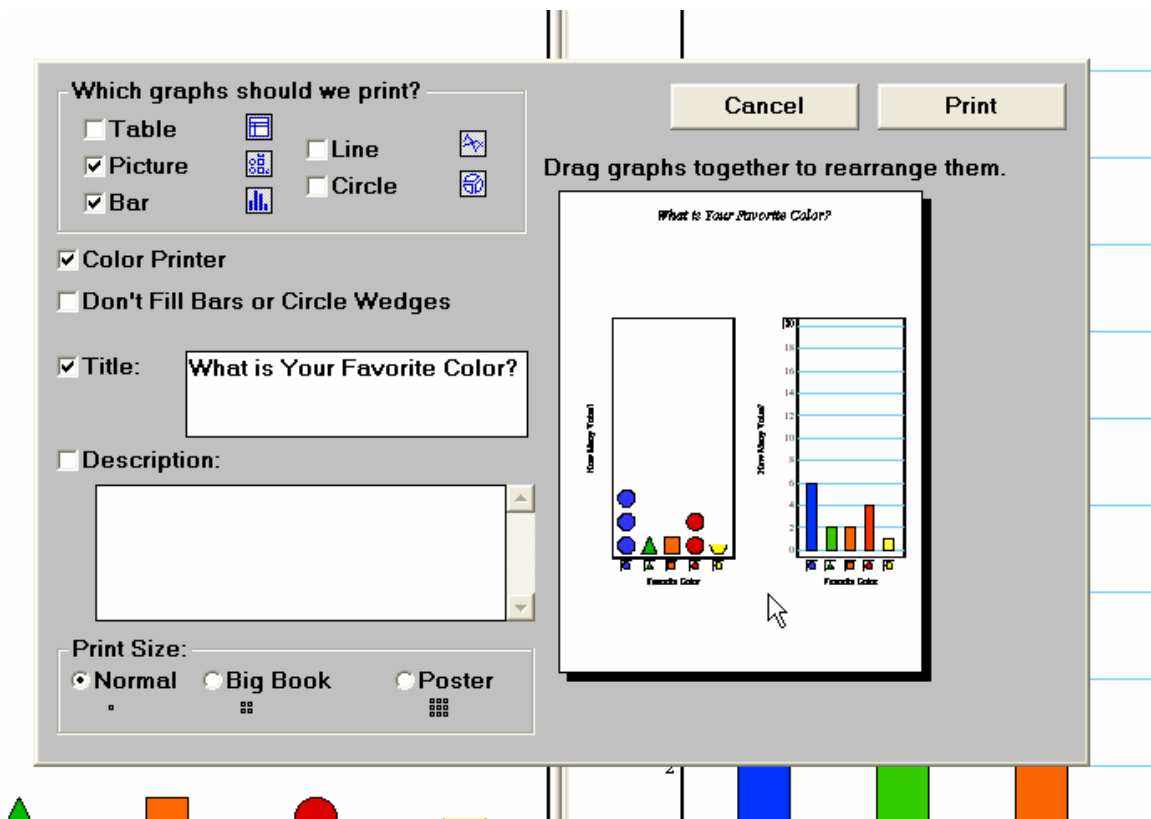


# Printing Your Graphs – Graph Club 1.2

1. Choosing Print Graphs from the File menu at the top of your screen takes you to The Graph Club's graph-printing menu.



2. This menu has a number of great features which are highlighted below. As you select various features, an image of your printout appears in the Print Preview area. Your screen should look similar to the illustration below:



*Which graphs should we print?*

Check these boxes to print one or all five graph types (table, picture, bar, line, circle). Graphs

will appear in the Print Preview area (and on paper) in the order you check them. To switch the position of two graphs, drag one on top of the other within the Print Preview area.

#### *Color Printer*

If you are printing in color, make sure to check the Color Printer box.

#### *Don't Fill Bars or Circle Wedges*

Check this box to print graphs in outline form for a coloring book effect. Students can color these graphs themselves! Outline graphs print faster, too.

#### *Title and Description*

Enter a title and brief description (amount of text is limited) in these text boxes and the text will appear on your printed graphs. To create a line break within the text, press Control and Enter simultaneously.

#### *Print Size*

Check a box to select from three print sizes:

- Normal (8 1/2 x 11") prints out on 1 page
- Big Book (17 x 22") prints out on 4 pages
- Poster (25 1/2 x 33") prints out on 9 pages